

TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS

MINUTES

Date: November 22, 2004

Time: 9:00 a.m.

Location: Teleconference
Ground Floor, Cordell Hull Building
Cumberland Room
425 Fifth Avenue, North
Nashville, TN 37247

Board Members on Call: Albert Richardson, ADAC, Chair
Chelsea Taylor, Jr., ADAC
Janice Higgins, Consumer Member
Michael Jackson, ADAC

Staff Present: Nicole Armstrong, Advisory Attorney
Joan Burk, Board Administrator

Joan Burk read the formalities that must first be accomplished to ensure all requirements have been met to have a valid teleconference. Ms. Burk took a roll call vote to ensure that each participant was connected and that all responses could be heard by all other participants. Ms. Burk stated the reason for holding the Board meeting per teleconference which was;

Review and ratify the applications of three applicants (Tyrone Cheers and Joseph Kevin Johnson to be approved to take written exam) Earle Arnold Harrington, III to be approved to take the oral exam;
Review and ratify two Reinstatements (Barrett Battle and Calvin N. Taylor – both of these licensees sent in documentation to the fact that they were not working in the field as Alcohol and Drug Abuse Counselors during the time their licenses were in Failed to Renew Status. All fees have been paid.);
Review and approve Provider Approval for Continuing Education.

Michael Jackson made the motion to proceed with the meeting electronically after determination that the matter or matters to be discussed met the following requirements:

The subject matter required timely action;
The physical presence of all members was not possible considering the time period required for action, and
The participation by some or all of the members of the board by electronic or other means was necessary.

Janice Higgs seconded the motion. All participants responded YES to the roll call vote.

Joan Burk turned the teleconference over to Mr. Albert Richardson, Chairman.

Michael Jackson, upon review of the files on October 22, 2004 and finding them complete, made the motion to ratify Tyrone Cheers and Joseph Kevin Johnson so that they may take the written examination and to allow Earle Arnold Harrington III to be allowed to take the oral examination. The motion was seconded by Janice Higgins and after a roll call vote the motion passed.

Michael Jackson made the motion to accept the reinstatement of Barrett Battle and Calvin Taylor. Janice Higgins seconded the motion and after a roll call vote, the motion passed.

Michael Jackson made the motion to accept continuing education offered by the Provider Distance Learning for one year (to November 22, 2005). Chelsea Taylor seconded the motion and after a roll call vote, the motion passed.

Janice Higgins made the motion to accept continuing education offered by the Providers Behavioral Treatment (Tammy Stone) and MedsPDN. Michael Jackson seconded the motion and after a roll call vote, the motion passed.

After discussion of all matters to be reviewed in this teleconference, Janice Higgins made a motion to adjourn, seconded by Michael Jackson. After a roll call vote, the motion passed.

The teleconference board meeting was adjourned at 9:26 a.m. on November 22, 2004.

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